LISTUP 24

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Munich Sponsor Webinar



Agenda

- Countdown
- General Agenda
- Booth Hours/Setup/Breakdown

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- Booth Assignments/Expo Plan
- Shipping
- Sponsor Portal/Admin
- Lead Scanning
- Questions?
- Next Webinar September 6

Countdown & Housekeeping

- Just 23 days until Disrupt Munich!
- Full agenda is live still subject to change
- App will launch next week
- Registration & Hotel
- Sponsor codes
- Breakout PPT Company branded or Disrupt Munich Template



AGENDA BREAKOUTS



MONDAY September 16

8am	Attendee Arrival & Registration
9:30am	Bootcamps & Technical Tracks
11am	Keynote: The Now
1:30pm	Lunch/Expo Open
2:45	Breakout Sessions
6:30	Welcome Reception & Expo

TUESDAY September 17

8:30am	Breakfast in Expo Area
9:30am	Keynote: The Next
12pm	Lunch + Expo
1-3pm	Breakout Sessions
3:05pm	Guests Depart
3:00-7:00	IGEL ICP Certification



Special for Munich! German Language Breakout Track!

Plus



EUC Transformation



Healthcare





CXO ROUND TABLE & CONTENT TRACK





Primary Booth Hours

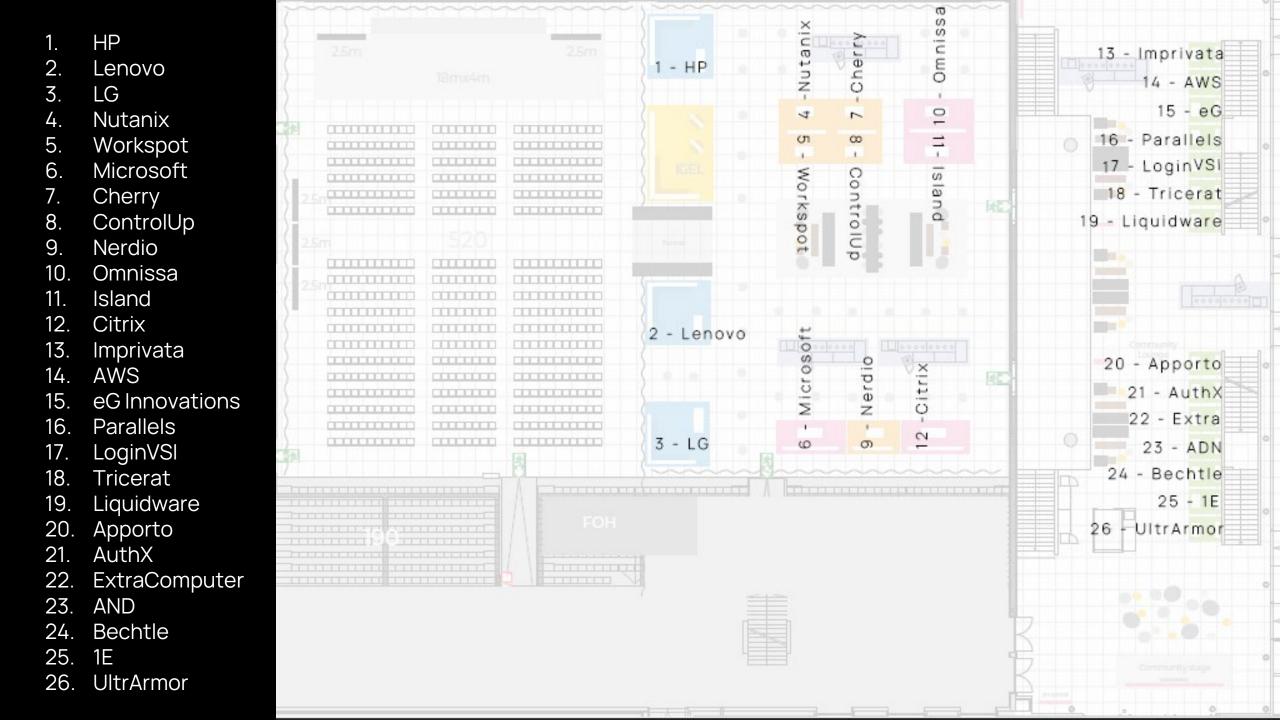
- Setup can begin Sunday September 15th 3pm
- Plan to staff booths throughout the conference
- Dedicated times in expo areas
- Monday
 - 1:30-2:30 Lunch & Expo
 - 6:30-10 Expo & Reception
- Tuesday
 - 8:30-9:30 Breakfast
 - 12:00-1:00– Lunch & Expo
- Tear down to begin Tuesday September 18, 3pm



Expo Floor

- Design similar to Miami
- Breaks, meals, informal meeting space all incorporated into expo area
- Expanded programming throughout
- Full content agenda for community Community Lounge/Stage area





Shipping

- Ship directly to hotel
- Please include dedicated hotel packing slip on all cartons
- Include booth number
- Packages can be accepted up to 3 days ahead and must be shipped out 3 days post to avoid charges
- Deliveries and pickups from receiving department 7:00-2:00.
- Details shared and available on microsite

Warenannahme		Manager Nathalie Hörman	•	
Andreas-Danzer-We	a 1	managor		
85716 Unterschleißt				
65716 Unterschiellsr	leim	Rückabwicklung der Ware/reversal of the goods:		
		Ware wird während VA genutzt und dann kann dann entsorgt werd		
Veranstaltung:		ware wird wanrend vik genutzt und dann kann dann einsorgt werd		
event				
		Rückholung durch/retrieval by:	_	
Datum der Veranstaltung:				
date of event				
Ansprechpartner (Kunde):		Datum der Abholung/pick up date:		
contact person (customer)				
Telefonnr.: telephone number		Rücksendeadresse/return address;		
Veranstaltungsraum:				
ggf. Stand Nr.				
event room/booth number				
Inhalt des Packstücks:				
bzw. Art der Ware content/type of package				
contentrype of package				
BOX NR .:	VON			
	fontag - Freitag 7:00 - 14:00 über die Warenannahme akzeptiert. - Friday 7:00 - 14:00 via the Wahrenannahme.			
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Shipping

 For anything needed for booth setup on Sunday include "Sponsor – Sunday Setup – Booth #" above the hotel address block

Sponsor – Sunday Setup – Booth

INFINITY Hotel & Co	onference Resort Mu	inich		Event-	Nathalie Hörman	
Warenannahme				Manager		
Andreas-Danzer-Weg 1						
85716 Unterschleißheim			Rückabwicklung der Ware/reversal of the goods:			
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Telefonnr.: telephone number				Rücksendeadresse/	return address:	
Veranstaltungsraum: ggf. Stand Nr. event room/booth number						
Inhalt des Packstücks: bzw. Art der Ware content/type of package						
BOX NR.:	VON					
Lieferungen werden ausschließlich Monta Pick-ups are only accepted Monday - Frida		ahme akzeptiert.				
Pflichtfelder bitte ausfüllen / please fill out the required fields						



Sponsor Portal

- Sponsor portal is open
- Identify and share your booth admin contact
- You will receive an invite from the system to access
- Once in, you can access company info, lead scanning details, etc.



Lead Scanning

- Each sponsor will receive 1 lead license for their booth
- Lead license can be loaded onto any device
- Additional licenses are available for \$249 each
- Small amount of physical scanners will be available to rent onsite
- Lead capture application can be downloaded and installed on any apple/android device. Instructions on sponsor site
- Remember full opt in registration list will be shared following the event with all sponsor levels



Questions?